

When you are using Adobe PDF Reader and you want to electronically fill out the form, enable "Felder markieren" to colour those Fields required to be filled out.



406 MHz – ELT AUSTRIAN REGISTRATION FORM

New Beacon Registration Change of Beacon Reg. Change of Owner/Operator Other Changes

1.) Beacon Data:

Beacon Manufacturer: _____
Model/Type: _____
Beacon Partnumber: _____
Beacon Serial Number: _____

Type of ELT:

- Automatic Fixed (AF)
- Automatic Portable (AP)
- Survival (S)
- Automatic Deployable (AD)

2.) Beacon Identification 15 Character Hexadecimal Code (country 203_{hex} for Austria):

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Only if you change the code: enter old code below and tick "Change of Beacon Registration" on top of page														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

3.) User Data (following information will be used for Search- & Rescue purposes only):

Operator: _____
Emergency Contact Person: _____
Address: _____
Tel. No. (24 hours / 7 days): _____

4.) Location:

Installed on aircraft
 Other location:
 currently not installed (stored for later use – keep registration of ELT)
 no longer used (e.g. permanently unserviceable – delete registration of ELT)

Aircraft Registration: OE- _____
Type of Aircraft: _____
Colour of Aircraft: _____
Home Base: _____
Min. crew: _____
Number of max. passenger: _____

5.) Communication equipment on board:

VHF HF SATCOM Voice Other: _____
 Selcal Code: _____ SATCOM Phone Nbr: _____

6.) Remarks / additional information:

Date: _____ Name: _____ Signature: _____

Upon completion, send this form to Austro Control
e-mail: jutta.stainoch@austrocontrol.at (see button right)
(Fax: +43 (0) 5 1703 1666)!

Note: When an out of office reply is received, forward the registration form to the contact information Provided in the reply message.

ACG Internally only:

Code registered and verified in database: Date: _____ Sign: _____

406MHz_R8_D00

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by Syrus A. Lou

Note 1: The Code verification is only active, when the PDF version is used. After entering the code into the applicable line, mark the ELT Code again and copy the code. Tick the (ELT Code verification) Button and allow the PDF Reader to access the Web. The Code Verification Page of Cospas Sarsat shall be displayed now. Paste the code in the applicable field and press "Process". The Code details are displayed in

the table on this internet page. Please note that it might be necessary to close the Internet Explorer prior using this button.

Note 2: Electronic Signature in PDF Form – It is possible to provide the ELT Registration Data electronically via e-mail. Therefore it is necessary to electronically sign the Registration Form. If you already have configured your electronic signature, simply sign the document by clicking on the Signature button. If you do not have an electronic signature, tick the Signature Box in the Registration Form. The most commonly used PDF viewer will open a window, where you have the possibility to initiate an electronic signature. Follow the instructions of the PDF viewer. At least the Name, the handwritten signature (refer below), and the e-mail address are required for the electronic signature. Please note, that the signature will be verified. In random cases, or where questions persist, we will contact you to confirm the correctness of the signature. Please note that it is not possible to insert a scan of your signature in this field. Refer to the following procedure.

Handwritten signature in PDF (For Adobe Acrobat):

To add a handwritten signature to PDF, follow these steps (names are added in German for German versions):

- Scan your signature and convert it to PDF. Make sure, the signature has a sufficient size in the PDF document, otherwise the signature will not be readable in the signature field)
- Select “Edit/Bearbeiten” and “Default settings/Grundeinstellungen”
- In the left column, select „security/Sicherheit“ and tick „new/neu“
- Enter a title, which helps you to identify the signature
- In the Middle Box, select “Imported Grafik/Importierte Grafik” and click the “File/Datei” button
- A new window opens. Click “search/durchsuchen” and select the file with your scanned signature
- Click O.K. to go back to “Default Settings/Grundeinstellungen”
- Click once again O.K. to go back to the document

Signing the Document

- When you want to electronically sign the registration form, simply click the “Signature” button.
- With the drop down menu, select the file, where your handwritten signature was added (that you issued as explained above)
- Make sure the handwritten signature is displayed in the preview
- Click “sign/unterschreiben” and save the file.

Sending the Registration Form via e-mail

- When you signed the Registration form, click the Button adjacent to the signature
- If a message appears, allow the PDF software to proceed
- An e-mail will open, where the Registration Form is attached and the necessary e-mail addresses are entered. If you wish to send the e-mail to other persons as well, add them as usual
- Click Send Button