

# EXAMINER ACCEPTANCE RECORD

<input type="checkbox"/> Authorization	<b>NATURE</b>	<input type="checkbox"/> SIMULATOR	<input type="checkbox"/> AEROPLANE	<input type="checkbox"/> HELICOPTER
<input type="checkbox"/> Reauthorization	<b>Prof. Check</b>	<input type="checkbox"/> FCL.740	<input type="checkbox"/> FCL.620 (IR)	<input type="checkbox"/> FCL.320 (CPL)
	<b>Skill Test</b>	<input type="checkbox"/> FCL 520A (ATPL)	<input type="checkbox"/> FCL.235 (PPL)	<input type="checkbox"/> FCL.725

<b>Authorization as:</b>		
<input type="checkbox"/> TRE	<input type="checkbox"/> SFE	<input type="checkbox"/> CRE (A)
<input type="checkbox"/> FE	<input type="checkbox"/> IRE	<input type="checkbox"/> FIE
Name:	First name:	<b>ASSESSOR:</b>
<b>Examiner authorization:</b>	Licence no:	<b>Assessor's Examiner Authorization No:</b>
A/C Type/Reg.:	Place of check:	<b>Date of Inspection:</b>
SIM ID:	FLT - Time session:	<b>Crew [       /       ]</b>

1	Preparation	F/G
1.1	How was the training/PC mission planned? (Training/check program and preparation of test/check..)	
1.2 (SIM)	Was the nature of the SIM/LOFT Scenario adequate?	
1.3	Did the examiner create a realistic Examination Scenario?	
<b>2</b>	<b>Briefing/Debriefing</b>	<b>F/G</b>
2.1	How was the session overview promulgated?	
2.2	Classification of oral test after briefing?	
2.3	Was the planned time for the briefing and debriefing sufficient?	
2.4	How did the examiner address strong and weak items during debriefing?	
<b>3</b>	<b>Simulator (N/A if assessment on aeroplane)</b>	<b>F/G</b>
3.1	Simulator condition/Defects	
3.2	How did the instructor brief simulator escape and emergency procedures?	
3.3	How did the examiner brief simulator differences?	
3.4	How did the examiner manage the timeframe for the applicant(s) to prepare the simulator?	
3.5	Was the SIM approved by the authority?	

4	Start with LOFT Session/Program	F/G
4.1	Did the LOFT session/ex-program start on time?	

5	Compliance	F/G
5.1	Is the LOFT session/program compliant with the previously provided paper program version?	
5.2	How did the examiner adhere to his own session schedule? (timeframe/deviation)	

6	Behavior	F/G
6.1	How did the examiner motivate the applicant(s)?	
6.2	How did the examiner recover failures and mistakes made by the pilot/crew team?	
6.3	Examiner fairness?	
6.4	Examiner calmness?	
6.5	Examiner leadership?	
6.6	Emotional climate and atmosphere during check?	

7	Examiner Skills (SIM/AEROPLANE/HELI)	F/G
7.1	How did the examiner manage to steer the session?	
7.2	How well could the examiner handle questions during the session?	
7.3	Was the examiner's system knowledge up-to-date?	
7.4	How did the examiner connect the session topics in relation to PF/PNF changes?	
7.5 (SIM)	How well could the examiner manage unforeseen simulator problems?	
7.6	Did the examiner check all mandatory items?	
7.7 (SIM)	How did the examiner manage to set a break?	
7.8	How did the examiner develop/increase the knowledge of the applicant(s)?	
7.9 (SIM)	Did the examiner use the freeze function often?	
7.10	Examiner's SOP knowledge up to date?	
7.11	CRM?	
7.12	MCC?	
7.13	Was the examiner's session documentation appropriate?	
7.14	How did the examiner conclude a final session result from the applicant's performance?	
7.15	Was the debriefing recognizable as an important part of the session? (facts/errors/suggestions/ outlook)?	
7.16	Did the LOFT/session/ex-program end on time?	

Legend	Score Legend for debriefing only: F= Finding / G = Grading	F/G
	Standard	<b>S</b>
	Above Standard	<b>AS</b>
	Below Standard	<b>BS</b>
	Unsatisfactory	<b>U</b>
	<b>Further annotations:</b>	
	Yes	<b>Y</b>
	No	<b>N</b>
	Not applicable	<b>N/A</b>
	<b>Is the examiner qualified for examiner duties?</b>	
<input type="checkbox"/>	No	<b>N</b>
<input type="checkbox"/>	Yes	<b>Y</b>

**Observation Sheet/Major Topics only:** (use additional page if needed!)

No	Observation	Corrective action requested by ASSESSOR
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

**RMK:**

All documents must be signed by the examiner and the assessor. The assessor will send the following documents to:

**AUSTRO CONTROL GmbH**  
**Personnel Licensing-Examinations**  
**Schnirchgasse 17**  
**A-1030 Wien**

**Documents attached:**

- Copies of Examiner’s License, Examiner’s Authorization
- Copies of the correctly completed Skill Test/Proficiency Test forms
- Copy of test preparation and execution documents **(SIM ONLY)** - e.g. execution notes, filled out by the examiner during test/check

**EXAMINER ACCEPTANCE RESULTS**

<b>Session Result:</b>	<input type="checkbox"/> <b>Acceptable Passed</b> (see Finding List)	<input type="checkbox"/> <b>Not Acceptable Failed</b>	<input type="checkbox"/> <b>Recency as required by EU-FCL</b>
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Examiner (under supervision)		
Name:	First name:	Auth. no:
	Licence no:	<b>Signature:</b>
Assessor		
Name:	First name:	Auth. no:
	Licence no:	<b>Signature:</b>