

Confirmation

This form must be signed by all companies and contractors operating at ACG as well as all their employees before commencing work on ACG premises. It covers all employees who work with equipment and maintenance on the premises of ACG including structural or technical work and service activities (e.g., Cleaning, Security etc). This form is especially important if the work is to be unattended or unsupervised.

The supervisor confirms on behalf of the management of their company by signing of this form that all Austrian employment law and social insurance regulations will be complied with and names a person or persons including a suitable substitute person who will take full responsibility for the given work as a supervisor. Furthermore, it confirms that all aspects of the “safety regulations for external companies” will be complied with and that it is the individual responsibility of all staff to demonstrate a knowledge of and apply correctly the safety regulations.

“With my signature, I acknowledge that in case of violations and the issuing of a one-time warning, people can be expelled from the premises of ACG. Failure to comply with safety regulations may result in civil and criminal consequences or prosecution.”

Work Order.....

Name of Company.....

Function	Name + Signature	Telephone number on site
Supervisor of contractor/s		
Deputy Supervisor		
ACG Responsible Person		
Sign in / Sign out		
Suppression of fire systems		

Planned start of work (Date and Time)	Planned completion of work (Date and Time)

